



## 2023 ARTIST APPLICATION

**Dates:** Saturdays, February 11, 25, March 4, 18, April 8, 15\* 22, 29\*, May 13, 20, 27; June 3, 10, 17, 24; July 1, 8, 15, 22, 29; August 5, 12, 19, 26; Sept. 2, 9, 16, 23, 30; October 14\*, 21 and 28\*; November 11\* and 18\*; and December 9\* \*extended hours

**Time:** 10 am to 2 pm (Feb and March) 8 am to 12 pm (April – Sept) 9 am to 12 pm (Oct) April 15, 29 from 8 am to 3 pm and Oct. 14, 28, Nov. 11, 18 & Dec. 9 from 9 am to 3 pm

**Location:** Riverwalk Landing - 331 Water Street, Yorktown, VA 23690

### Artist Liaison and Market Manager:

*Barbara Meier/Mark Medford*

**Mailing Address:** P.O. Box 1963, Yorktown, VA 23692

**Phone:** (757) 877-2933      **Fax:** (800) 303-1905

**Email:** [mark@villageevents.org](mailto:mark@villageevents.org)

**Website:** [www.yorktownmarketdays.com](http://www.yorktownmarketdays.com)

A non-refundable Application Processing Fee of \$35.00 must accompany this completed application for consideration to participate in Yorktown Market Days. (Checks payable to Village Events, Ltd.)

### ***PLEASE PRINT***

Date: \_\_\_\_\_

Name/Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/County: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website: \_\_\_\_\_ Facebook Page: \_\_\_\_\_

Art Medium \_\_\_\_\_

Brief Biography (this information will be used for publicity purposes)

\_\_\_\_\_  
\_\_\_\_\_

Please list all items you intend to sell at the Market. Items not listed may not be sold at the Market without Artist Liaison/Market Manager approval:

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Market dates are listed below. Approximately 8-10 artists will be scheduled for each Market. In order to present a variety of artists and their work, participation is limited to no more than **eight (8)** total Saturdays in the season. **The weekly Artist Fee per Market will be \$30.00, payable to Village Events, Ltd., along with your application, including representative pictures of your work, and Hold Harmless Agreement. The weekly Artist Fee is due at least 30 days prior to the scheduled dates.**

Artists are required to be in attendance at all times during their scheduled Markets. Any Markets missed *for any reason* after being scheduled will result in a **\$35 Missed Market Booth Fee**. Should the Market be canceled due to inclement weather, artists will be scheduled for another date, if possible (**NO REFUNDS for missed Markets**). **If you are a new artist, please email pictures of your work to the Market Manager for approval prior to sending in application.** If you are applying late in the season, please check with the Market Manager on availability of dates you are interested in prior to sending in application.

Please check below **ALL** Markets you want to attend (**retain a copy for your records**):

- |   |   |
|---|---|
| <input type="checkbox"/> February 11 (Valentine's Day Market) | <input type="checkbox"/> July 22                                  |
| <input type="checkbox"/> February 25                          | <input type="checkbox"/> July 29                                  |
| <input type="checkbox"/> March 4                              | <input type="checkbox"/> August 5 (National Farmers Market Week)  |
| <input type="checkbox"/> March 18 (St Patrick's Day Market)   | <input type="checkbox"/> August 12 (National Farmers Market Week) |
| <input type="checkbox"/> April 8 (Go Green Market)            | <input type="checkbox"/> August 19                                |
| <input type="checkbox"/> April 15*(French Market)             | <input type="checkbox"/> August 26                                |
| <input type="checkbox"/> April 22                             | <input type="checkbox"/> September 2                              |
| <input type="checkbox"/> April 29* (Pirate Market)            | <input type="checkbox"/> September 9 (First Responders Market)    |
| <input type="checkbox"/> May 13 (Vintage Market)              | <input type="checkbox"/> September 16                             |
| <input type="checkbox"/> May 20                               | <input type="checkbox"/> September 23                             |
| <input type="checkbox"/> May 27                               | <input type="checkbox"/> September 30                             |
| <input type="checkbox"/> June 3                               | <input type="checkbox"/> October 14* (Fall Festival)              |
| <input type="checkbox"/> June 10                              | <input type="checkbox"/> October 21                               |
| <input type="checkbox"/> June 17                              | <input type="checkbox"/> October 28* (Paws at the River Market)   |
| <input type="checkbox"/> June 24                              | <input type="checkbox"/> Nov. 11* (Maritime Festival)             |
| <input type="checkbox"/> July 1                               | <input type="checkbox"/> Nov. 18* (Harvest Festival)              |
| <input type="checkbox"/> July 8                               | <input type="checkbox"/> Dec. 9* (Mistletoe Market)               |
| <input type="checkbox"/> July 15 (Fun in the Sun Market)      |   |

*\*extended hours until 3 pm*

### **OPERATING HOURS**

Yorktown Market Days operates rain or shine and is open from **10 am to 2 pm Feb-March (select dates); 8 am to 12 pm April – Sept (excluding May 6); 9 am to 12 pm Oct (excluding Oct 7); with extended hours of 8 am to 3 pm on April 15 and 29; and 9 am to 3 pm Oct 14 & 28, Nov 11 & 18 and Dec 9.**

Artists can arrive at 7:00am. Artists to be set-up and ready for business no later than 8:00am. All vehicles must be out of the Market area by this time and will be strictly enforced. Contact Market Manager for more details.

Artists are required to park in designated areas behind York Hall or the County Administration building, both located on Ballard Street. The free Yorktown Trolley begins running at 10 am and will be available to transport artists back to their vehicles at the conclusion of the Market. **NO ARTISTS are permitted to park on either level of the Riverwalk Landing Parking Terrace.**

Please check here if you will be using a truck w/trailer for loading and unloading

At the conclusion of each Market at 12pm (or 3 pm on select days), artists are required to break down their booth and clear the area no later than 1 hour after the end of the Market. Contact Market Manager for more details on set up and break down.

- ❖ Vendors/Artists must participate in production of the product they sell.
- ❖ Re-selling of purchased items is strictly prohibited.
- ❖ Sale of crafts, manufactured, used or imported goods is not permitted.

Yorktown Market Days assumes no responsibility for any loss or damage that may occur to the work of the artists. **A York County Business License is required and must be shown to the Market Manager prior to the first day of participation at the Market.** Exhibiting artists are reminded that sales tax in Virginia is **7%**. Yorktown Market Days accepts no responsibility for the proper collection of appropriate taxes.

### **Hold Harmless Agreement**

**Please Check:**

- I have read and agree to abide by all Yorktown Market Days policies and procedures.
- I, \_\_\_\_\_, agree that the County of York; Riverwalk Landing Business Association; Village Events, Ltd.; Yorktown Market Days Advisory Board; and their respective officers, employees, agents, and consultants are not liable for any bodily injury to include death, theft, or damage to either the buyer or seller, or their property, arising out of or pertaining to preparation for or participation in Yorktown Market Days; whether such injury, theft or damage occurred prior, during, or after Yorktown Market Days. The above-named business further agrees to indemnify, defend and hold harmless the County of York; Riverwalk Landing Business Association; Village Events, Ltd.; Yorktown Market Days Advisory Board; and their respective officers, employees, agents, and consultants for and against any claims for such bodily injury to include death, theft, or damage, including attorney fees.
- I understand that it is recommended that I carry my own general liability and product liability insurance, as this coverage is not provided. Participation in Yorktown Market Days by the above-named business without adequate or proper insurance is at the business owner's own risk. I have attached a certificate of insurance to this application, if applicable.

**Mail the following to:** Village Events Ltd., P.O. Box 1963, Yorktown, VA 23692

- Signed Application
- Read and check the Hold Harmless Agreement
- \$35.00 non-refundable Application Fee (one-time) made payable to **Village Events, Ltd.**
- \$30.00 Artist Fee (per Market) made payable to **Village Events, Ltd.**

**Signature of Applicant:**

**Date:**

\_\_\_\_\_

\_\_\_\_\_

**To pay the non-refundable Application Processing Fee by credit card, please include the following information:**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Billing Zip:** \_\_\_\_\_

**Credit Card Number:** \_\_\_\_\_ **Exp Date:** \_\_\_\_\_

**CSC (3-digit number on back of card):** \_\_\_\_\_